**Gaia-X Committee Policy Rules Committee**

**Date / time: 05/07/2023 / 8.30 – 9.30 CET**

**Location:** Online

**LIST OF ATTENDEES**

|  **Name** | **Organisation** | **Role/remarks** |
| --- | --- | --- |
| Ulrich Eichhorn | Volkswagen | Lead  |
| Bert Verdonck | BVDS | WG PRD vice lead |
| Felix Beckmann | Airbus | WG Compliance, vice-lead |
| Alban Schmutz | CISPE | Vice lead |
| Martine Gouriet | EDF | WG Labels&Qualification, lead |
| Frank Ingenrieth | SRIW | WG Labels&Qualification, vice lead |
| Corinna Schulze | SAP |  |
| Olivier Senot | Docaposte |  |
| Anne-Sophie Taillandier | IMT |  |
| Roland Fadrany | Gaia-X | COO |
| Giuditta Del Buono | Gaia-X | Technical Product Manager |

**MEETING MINUTES**

| **Time** | **Topic** | **Speaker/moderator** | **Type** |
| --- | --- | --- | --- |
| 5 min | **0/** **Opening and internal fixed**1. Welcome / Compliance with applicable competition law and Antitrust Guidelines

The participants are welcomed. The guidelines are read and acknowledged by the participants.1. Approval of previous meeting minutes ([21 June](https://membersplatform.gaia-x.eu/dashboard#/download?path=https://membersplatform.gaia-x.eu/api/challenges/69/document_repository/1pathKey=Policy%20Rules%20Committee%2FMeeting%20Minutes%2F20230621%2FPRC_20230621_Meeting_minutes_v1.docx))

-1. Business update
* [Feedback from Lighthouse projects on criteria for basic conformity](https://membersplatform.gaia-x.eu/dashboard#/document-repository/69/?tab=Document%20Uploads&path=Policy%20Rules%20Committee%2FFeedback%20from%20Lighthouses_PRLD_basic%20conformity%2F) – applicability of criteria.

The outcome of a meeting on this topic involving the PRC WG leads that took place on Monday is reported: - the feedback is welcome and useful, but it shouldn’t stop moving forward as agreed for a long time.* agreement to approve what is already available and agreed upon within the WGs.
* a compilation of the feedback received will be made and discussed in an ad-hoc meeting in July.
* the criteria on data exchange and related feedback from the Lighthouse projects will be addressed after Summer.
 | Alban Schmutz |  IDU |
|  | **1\*/PRC deliverables – timeline for approval*** Initial plan was to present the PRC deliverables to the Board on the 10th of July, but the point is not on the BoD agenda (Martine)
* The documents should be approved by the PRC in this meeting and the point should be added to the BoD agenda (Martine, Alban)
* The WG Labels already approved the content in the PRLD (Martine)
* Jakob Greiner proposed some minor changes to the PRLD – clarification on the applicable criteria for EU providers. (Martine)
* A lack of coordination in the communication and implementation of the Gaia-X roadmap is highlighted. The communicated deadline for the new release of the deliverables was July (communicated in February), and then, in June it has been communicated that there was no urgency and no real need for a new version of the PRC deliverables in July. It would be important to be more consistent and to have also more frequent exchanges and updates between the Gaia-X management and the relevant stakeholders/WG leads. (Bert)
* A clear approval process starting from the WG level is still missing – to be able to approve in the PRC the new version of the PRLD and the first version of the PRCD. The quality of the content should also be prioritised, and his vote on the approval of deliverables wouldn’t be positive today (Frank).
* The PRCD is not yet ready. The feedback from Lighthouses on criteria for basic conformity should be addressed first. Furthermore, the publication of two versions of the PRCD in a short period of time (July/September-Autumn) would be confusing for external stakeholders in terms of clarity and communication. (Felix)
* Agreement with Frank on the need to have a clear approval of deliverables starting from the WG level. Agreement with Felix on the preferable choice to have only one version of the PRCD approved before the Summit. (Giuditta)
* Following the discussion in the Informal BoD – the cybersecurity criteria, where needed, could be fixed by the end of July leveraging on the work from PwC. Alignment with the TC would be needed (Martine)
* Positive to have feedback from the Lighthouse projects, extended to the whole PRLD – not only basic conformity. Regarding the timeline and the alignment between the TC and the PRC, it has to be considered that not for all criteria an automated validation would/could be required. Clarification with the CTO is needed on this point. (Roland)
* In general, there should be a clear definition of release/review/request for external feedback cycle and a clear structure for feedback, otherwise we miss the logical sequence of actions, and we request feedback on content that is no longer valid. (Frank).
* Proposal to solve the major misunderstandings with Lighthouses and fix as much as possible the PRLD based on the content already agreed upon in the Working Groups, then complete the approval cycle in the Working Groups and Committee and present the PRLD at the following BoD meeting (24th of July) *(Martine, Alban, ..).*
* To be clarified the target for the PRCD (Felix, all)
 | All |  |
| 5 min | **1/ PRC lead election** * Ulrich Eichhorn is the only candidate for the position of PRC lead.
* The participants in the Committee unanimously approve the election of Ulrich, which will only become effective after internal confirmation of payment by Volkswagen payment of the membership fee.
 | All | I, V |
| 30 min | **2/WG status updates** 1. WG Compliance
2. WG Labels & Qualification
3. WG PRD
 | a. Thomas Niessenb. Martine Gourietc. Bert Verdonck | I, DU |
| 5 min | **3/ AoB and closing of the meeting*** Due to the urgent need for further clarifications on the content and timeline for approval of PRC deliverables, an additional meeting of the PRC is scheduled in a week (12 July 4 pm).
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**Legend** (type): **A** action; **DU** discussion; **I** information; **D** decision; **V** vote